

CHISHOLM TRAIL ANTIQUE GUN ASSO.

SAFETY PRACTICES MANUAL

CTAGA REPORT NO. 2

APPROVED BY:

<i>James A. Fry</i> CTAGA PRESIDENT	<i>5/13/03</i> DATE
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<i>Gerald Hill</i> BOARD MEMBER	<i>5/13/03</i> DATE

REVISION	DESCRIPTION OF CHANGES	APPROVED	DATE
N/C	ORIGINAL ISSUE	See Cover Sheet	5/13/03
A	Added Paragraphs 12, 13, 14 and 15 to 2.03.2. Added "and as noted in 2.03.2" to 2.03.3, Para 11.	L. Burgess Skip Nelson James Fry R. Kaufman D. Keys, R. Peer	11/20/03
B	Para 2.03.3 (6) (Pre-1918) was (Pre-1900) Para 2.03.3 (10) Delete " intermediate berms or the"	Skip Nelson L. Burgess S. Hill J. Dvorak R. Kaufman S. Roehl	11/11/04
C	Para 2.03.2 (12) Added "and for" and "except as noted in 2.03.3 (18)". Para 2.03.3 "2.03.2 (13) and 2.03.3 (18)" was "2.03.2". Para 2.03.3 Added 2.03.3 (18) Exception 1	Skip Nelson L. Burgess S. Cannady R. Kaufmann J. Dvorak S. Roehl	6/16/05
D	Para 2.03.3 (14) Revised per By-Law Article X, Section 10.	CTAGA Board	4/10/08
E	Para 1.04.15 Added Para 2.01.5 Revised Para 2.03.2 (12) Revised Para 2.03.2 (13) Revised Para 2.03.2 (16) Added Para 2.03.2 (18) Added Para 2.03.2 Exception 1 Deleted	CTAGA Board	3/17/11

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|----|--|-------------|----------|
| F | General: "non-member" replaced "Non-CTAGA member" in all places used. Corrected misspellings and grammatical errors.
Table of Contents: Appendix I & II, "BOD" was "Master"
Para 1.04.4 "Non member" was "Non-CTAGA member".
Para 1.04.1 "made available was provided"
Para 1.07.2 Deleted signature requirement on revision page.
Para 2.03.3 "shooting a cartridge developed for Black powder" replaced "chambered for".
Para 2.04 "three" was "five". | CTAGA Board | 1/12/12 |
| G | Para 2.03.3 (5.) added words: "jacketed pistol bullets", "plated lead" bullets
Para 2.03.3 (19) Deleted "for Cowboy Action Shooters"
Deleted reference to Muzzle Loading targets. | CTAGA Board | 10/10/13 |
| H. | Added 1.04.16 and 1.04.17. Revised and rewrote 2.03, 2.04 and 3.01. | CTAGA Board | 3/10/16 |
| I. | Para 1.06.1 Revised per current practices.
Para 1.04.10 Revised per new structures. | CTAGA Board | 7/14/16 |

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ARTICLE 1: GENERAL

1.01 Purpose

1.01.1 The purpose of this manual is to establish the safety practices to be used on the shooting ranges utilized by the Chisholm Trail Antique Gun Association (CTAGA). This manual supercedes all "Range Rules" or guidance that existed within the CTAGA prior to the date of approval of the manual except as specified in the CTAGA By-Laws. Application of these safety practices are designed to assure the health and safety of individuals who use this facility and the community at large.

1.02 Assumptions

1.02.1 The term "safe range" is based on the assumption that all shooting takes place in the direction of the targets, that users always keep their firearms unloaded when arriving or departing a range, that firearms are always unloaded except when the shooter is in position on the firing line, that users will use only firearms with which they are familiar and will always use the proper ammunition.

1.02.2 Enforcement of the rules is the responsibility of each member of the CTAGA. The members will be responsible for explaining the safety rules to any guest they may bring to the CTAGA ranges and seeing that they follow these rules. During CTAGA shooting activities which are attended by individuals who are not a member of the CTAGA, these individuals shall be briefed on the safety rules prior to being allowed to shoot on CTAGA ranges.

1.02.3 Actions resulting from violations of these safety rules by CTAGA members or nonmembers shall be handled by the presiding "Range Official". These may include providing corrective instruction to the individual up to expulsion from the activity, at the discretion of the "Range Official". Violations by a member of these safety rules at times when a "Range Official" is not presiding or of a more serious nature will be handled under Article III, Section 3 of the By-laws of the Chisholm Trail Antique Gun Association.

1.03 Control

1.03.1 When CTAGA members are present at the shooting ranges, at other than a designated match, they are in control of the range to insure its proper use.

1.03.2 When a designated match is being held the designated "Range Official" responsible for putting on the match or any of his designated assistant range officials operating some part of a match are in control of the range and compliance with the safety rules.

1.03.3 It is the responsibility of CTAGA members to report any evidence of safety rule violations to the elected CTAGA Range Officer.

1.04 Definitions

1.04.1 Range Officer - The Range Officer is the elected CTAGA officer as established by Article V, Section 7 of the By-laws of the Chisholm Trail Antique Gun Association.

1.04.2 Range Official - The Range Official is the person designated by the Range Officer or CTAGA Board of Directors to conduct a specific shooting match at the CTAGA ranges. This term includes any assistant range officials who may be designated to conduct a part of the overall match.

1.04.3 CTAGA member – A CTAGA member is an individual as defined by Article III, Section 2 of the By-laws of the Chisholm Trail Antique Gun Association.

1.04.4 Nonmember – Any other person than identified under 1.04.3.

1.04.5 Shooting Range – In this case a place or places controlled by the CTAGA where people may participate in recreation, competition, skill development, and training with firearms, archery equipment, air guns, knives, tomahawks and similar devices.

1.04.6 Range – A shooting range or group of shooting ranges within a facility including range houses, garages, parking, camping, and other facilities. The term range also includes berms, firing lines, target holders, backstops, etc. necessary for its usage.

1.04.7 Designated match – A scheduled match approved by the Board of Directors including all usual monthly matches and specialty matches.

1.04.8 Muzzle loading firearm – A firearm designed to be loaded from the muzzle using black powder, or approved substitute, and a patch and ball or projectile consistent with the original design and usage.

1.04.9 200 Yard Range – The western most range of the 69th Street facility. This range also contains a garage/range house, a range house and covered shooting positions.

1.04.10 100 Yard Range – The 2nd range from the east property line of the 69th ST. facility. This range contains the 100 yard range with covered shooting positions and a garage.

1.04.11 Shotgun Range – The 3rd range from the east property line of the 69th ST. facility. This range is laid out as a shotgun “trap” range consistent with NRA guidelines with an electric clay target throwing device and associated building.

1.04.12 25 Yard Range – The 4th range from the east property line of the 69th ST. facility. This range contains a covered shooting position.

1.04.13 Cowboy Town Range or East Range – The eastern most range of the 69th St. facility. This range contains the Cowboy Town structures.

1.04.14 Proper Target Stands – Proper target stands are the CTAGA standardized target stands constructed by CTAGA and provided at the facility or match.

1.04.15 Primitive Range - The Primitive Range is the general area to the North and West of the 100 yard Range.

1.04.16 Authorized Targets – Authorized targets are targets approved by the Range Officer or Range Official in charge.

1.04.17 Physical Disability -- In the interests of safety, individuals with temporary incapacitation's such as crutches, walkers, braces, casts, or similar supporting devices on which they rely for assistance in control of their weapon(s), moving, running, walking or standing steadily may not participate in shooting events held on CTAGA property or leased property. Such devices may be used behind the loading area and the firing line as long as they are not required for stability, bodily control, or weapons management in the loading

area and the firing line. Individuals with permanent disabilities who demonstrate adequate control of their person and weapons to the Range Officer or Range Official in charge of the match may be allowed to participate, at the discretion of the Range Officer or Range Official in charge. In no case will individuals who do not have sufficient physical control over themselves or their weapons and able to maintain the expected level of safety be allowed to participate in CTAGA shooting events.

1.05 References

1.05.1 State of Kansas, Department of Wildlife and Parks, Sport shooting ranges: general accepted operating practices. Effective Dec. 7, 2001.

1.05.2 By-Laws of the Chisholm Trail Gun Association, Inc. Revised June 19, 2001 or later revision.

1.05.3 Kansas Law 58-3221 through 58-3225.

1.05.4 CTAGA Range Layout and Usage Manual, CTAGA Report NO. 1, dated April 2003 or later revision.

1.06 Distribution

1.06.1 A copy of this manual, less Appendices, shall be available to each member of the CTAGA on the CTAGA Members web site. Revisions shall be made available to each member as they are made, approved and posted. Notice of revisions to this manual will be made to the CTAGA membership by a notice in the club monthly publication. A copy of the Range Rules will be placed inside all enclosed firing line locations.

1.07 Review and Revision

1.07.1 This Safety Practice Manual shall be reviewed by the elected Range Officer each January and a report made to the Board of Directors of any revisions required to update the manual.

1.07.2 Revisions may be made at any time during the year as safety dictates. All revisions must be approved by the CTAGA Board of Directors.

ARTICLE 2: SAFETY PLAN

2.01 Planning for Safety

2.01.1 The CTAGA shooting range facilities have been reviewed and the shooting activities allowable have been established in CTAGA Report No. 1, Range Layout and Usage.

2.01.2 A minimum of one educational class on the range and its usage and rules will be held at a regularly scheduled meeting each year by the Range Officer.

2.01.3 New members will be instructed by their Sponsors during their probation period each year. During the year an individual is a Probationary Member he will be evaluated for safe firearms use by the Full Members. Additional educational classes will be held by the Range Officer if the need arises to keep every one current on range safety practices and usage.

2.01.4 Enforcement of this safety practices and range usage will be as noted in Section 1.02.

2.01.5 Due to the fact that shooting range usage is by CTAGA members and non-members under their direct control or CTAGA activities sponsored and operated by CTAGA members, control of safety is generally of a passive nature. In specific cases where firearms training is conducted trainees will be under Active control of a range official or designated trainer. At designated CTAGA shooting activities admitting non-members the Range Official or his designee shall see that all CTAGA and non-member individuals receive a briefing on range safety prior to the start of their participation in a scheduled event.

2.02 The Safety Plan

2.02.1 The CTAGA shooting ranges will be for the use of the CTAGA and its Membership. Certain Board of Director approved activities will allow nonmember individuals to participate after appropriate safety practices familiarization. The range shall be available to CTAGA member's every day of the year except when Board approved activities are scheduled to use the ranges. During those activities members may use portions of the range not in use for the scheduled activity as long as it does not interfere with the scheduled activity. The Range Official of the scheduled activity shall have the final say on whether the activity is being interfered with.

2.02.2 Range operating hours at the 15090 E. 69th St. facility are as noted in Article X, Section 7 of the By-laws of the Chilholm Trail Antique Gun Association. No shooting at this facility shall start before sunrise.

2.03 Range Rules

2.03.1 Gun Handling Rules

1. ALWAYS KEEP THE GUN POINTED IN A SAFE DIRECTION.
2. ALWAYS KEEP YOUR FINGER OFF THE TRIGGER UNTIL READY TO SHOOT.
3. ALWAYS KEEP THE ACTION OPEN (WHERE POSSIBLE) AND THE FIREARM UNLOADED UNTIL READY TO USE.
4. KNOW YOUR TARGET AND WHAT IS BEYOND.
5. BE SURE THE GUN IS SAFE TO OPERATE.

6. KNOW HOW TO USE THE GUN SAFELY.
7. USE ONLY THE CORRECT AMMUNITION OR LOADS FOR YOUR GUN.
8. WEAR EAR AND EYE PROTECTION WHEN SHOOTING OR NEAR THE SHOOTING LINE.
9. NEVER USE ALCOHOL OR DRUGS WHICH MAY AFFECT YOUR ABILITIES ADVERSLY BEFORE OR WHILE SHOOTING.
10. STORE OR PLACE GUNS IN PROVIDED RACKS, SUITABLE RACKS OR STABLE GUN CARTS SO THEY ARE NOT ACCESSIBLE TO UNAUTHORIZED PERSONS OR ARE UNDER VISABILITY OR CONTROL OF QUALIFIED INDIVIDUALS.

2.03.2 General Range Rules

1. Observe all Gun Handling Rules (2.03.1).
2. Know where others in the vicinity of the range you are using are at all times.
3. Shoot only at authorized targets.
4. Ground level targets are not authorized without a proper backstop.
5. In the interests of safety, individuals with a disability which may affect their ability to perform safely must be approved to use the range by the Range Officer or Range Official.
6. If more than one shooter is present on the range, designate one person to act as a Range Official to control the range.
7. Unload, open the action (if possible) and remove the magazine (if applicable) or uncap muzzleloaders and /or bench all firearms during a cease fire.
8. **DO NOT** handle any firearms or stand at the firing line where firearms are present while others are down range.
9. When on the firing line, never allow the muzzle to point in any direction whereby an inadvertent discharge would allow the escape of a projectile into an outer area.
10. A muzzleloader when charged, but not primed or capped, should not be pointed in a direction such that an inadvertent discharge would endanger others. Muzzleloaders will not be primed or capped except on the firing line. All capped or primed muzzleloaders will be pointed down range at all times.
11. All firearms when loaded must be pointed down range at all times.

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2.03.3 Specific Range Rules

2.03.3(a) All Ranges

1. Gun Handling Rules (2.03.1) and General Range Rules (2.03.2) apply at all times.
2. For designated shooting matches the Range Official shall determine, within CTAGA guidelines or rules, the type of firearm shooting activity, caliber and/or shot size, and type of target to ensure range safety.

3. Individual members using the ranges other than at designated matches must use proper targets for the range being used, placed in the proper position and on the proper target holders so as to insure the bullets impact the berm. The Range Officer may allow individual usage of iron "ringer" or silhouette type targets on some ranges at his discretion.
4. Only jacketed pistol bullets, plated bullets, and lead or lead alloy bullets will be permitted in designated matches unless approved by the Board of Directors.
5. All firearms used in designated matches will be muzzle loading or shooting a cartridge originally developed for black powder. Specific early (Pre-1918) smokeless powder cartridges may be used in some specialty matches as designated by the Board of Directors.
6. The discharge of percussion caps for any purpose shall be done with the muzzle pointed down range and from the firing line.
7. Shooting from the hip and quick draw will not be permitted.
8. No one under the age of 12 years will be permitted on the firing line during scheduled matches, unless participating in said match.
9. No smoking, by shooters or observers, at any loading station or on any firing line.
10. No alcoholic beverages shall be consumed or intoxication allowed per CTAGA By-Law Article X, Section 10.
11. No powder, open powder cans, and open percussion cap or priming powder containers shall be allowed on the bench rest benches while shooting.
12. The CTAGA member is responsible to advise a nonmember of the Range Rules and see that they are observed. Violations of the safety practices by a nonmember will be held against the member responsible for the nonmember. Except at designated matches with nonmembers participating, nonmembers must be accompanied by a CTAGA member at all times.
13. The Range Officer can make exceptions to the Range Rules as written in the interest of safety and better use of the facilities.

2.03.3(b) Pistol Range

1. When shooting jacketed bullets, shoot only properly posted non-metal targets.

2.03.3(c) 100 Yard Range

1. When shooting jacketed bullets, shoot only properly posted non-metal targets.

2.03.3 (d) 200 Yard Range

1. The 200 Yard Range will be available 3 hours prior to the CTAGA .22 Monthly Match for sight in and practice prior to and for the designated match, except by approval of the Board.
2. When shooting jacketed bullets, shoot only properly posted non-metal targets.
3. Make sure that the safety barriers are in place when shooting from inside either range house.

2.03.3(e) Cowboy Town Range

1. Jacketed ammunition may not be used on the Cowboy Town Range.
2. The Cowboy Town Range will be available three hours before the designated Cowboy Action Matches for set up.
3. No shooting from the upstairs windows of the Saloon except during a scheduled event or as noted in 2.03.3 (13).

2.03.3(f) Primitive Range

1. Coordinate access to or egress from the Primitive Range with anyone using the Shotgun Range.
2. Only muzzle loading firearms and cap and ball pistols are approved on the Primitive Range.
3. Practice shooting is allowed only in the designated practice area of the Primitive Range.

2.03.3(g) Shotgun Range

1. Check to see if anyone is in Primitive area before shooting.
2. Coordinate access to or egress from the Primitive Area with anyone using, desiring to use, or working in the Primitive Range.
3. The trap thrower may be used by all members, see CTAGA Guidelines Report No. 3, Paragraph 2.01.3.

2.04 CTAGA Match Rules

1. When participating in a match, obey range commands of the Range Official or his designee(s).
2. A designated match will consist of at least three shooters.
3. Shooting positions or types of firearms (within CTAGA definitions) used in a designated match will be at the discretion of the Range Officer or Range Official.
3. All firearms are subject to a safety inspection by the Range Officer or Range Officials at any time at any designated match.
4. Matches sanctioned by the SASS shall be conducted under SASS Match Rules.
5. CTAGA matches will be conducted per CTAGA Report No. 3, Guidelines for CTAGA Operations, Article 2, Section 2.04.

ARTICLE 3. GENERAL ADMINISTRATIVE REGULATIONS

3.01 General

3.01.1 The CTAGA is an organization formed to promote fellowship, interest, and study in the collection and shooting of antique firearms and black powder type firearms. The organization is for the benefit of its members and the community who it serves by supporting the safe use of firearms, and training such as hunter education programs.

3.01.2 The facilities of the organization are solely for the use of its members except in certain cases of designated matches allowing nonmembers to participate, nonmembers under a CTAGA member's control, and certain special usage by organizations as approved by the Board of Directors (i.e. Kansas Wildlife and Parks, Boy Scouts, 4-H, Etc.).

3.01.3 Members may be identified by personal acquaintance, by membership card or similar identification.

3.01.4 The authority of the Range Officers and Range Officials are specified with in this document or within the By-laws of the CTAGA.

3.01.5 Deleted

3.01.6 Building and grounds maintenance is the responsibility of the Range Officer as specified the By-laws of the CTAGA.

3.01.7 Parking will normally be in the graveled areas of the ranges or on grass areas behind the observation and/or firing line.

3.01.7 Control of target supplies, target frames, equipment usage, buildings and grounds maintenance is the responsibilities of the Range Officer and his designees. Reference Article IV, Section 7 of the By-laws of the CTAGA.

3.01.8 Range closures are necessary for set up of various specialty matches such as "Schutzenfest", Turkey Shoot, Cowboy Action Shoots, provide for range cleanup up and repair, for Hunter Safety Training, and other activities supporting the shooting sports, as approved by the Board of Directors. These closures must be published in The Ramrod prior to closure. The Range Officer may close the range(s) at any time as required for safety or safety related repairs.

3.01.9 Specialty Matches and activities requiring extensive range set up and preparation may be rescheduled to the next weekend, if postponed by weather, to allow usage of the set ups. Monthly CTAGA matches will automatically be cancelled to support the specialty match or activity as required. The Range Official in charge of the cancelled match may reschedule the monthly match as his discretion.

ARTICLE 4. GENERAL RANGE COMMANDS

4.01 Purpose

4.01.1 The purpose of range commands is to provide concise, clear and standard methods of range operation. This provides the shooters and participants with easy to understand guidelines and enhances safety. In event of a safety problem if the following command for "Cease Fire" cannot be remembered any words to convey the message will be appropriate in the name of safety.

4.02 Commands and Actions

4.02.1 Depending on the type of activity being conducted different commands may be appropriate and will be stated as such by the presiding Range Official or his designee. In the absence of other instruction the following range commands shall be recognized on CTAGA ranges.

CEASE FIRE – Means to stop shooting immediately. Keep firearms pointed down range with the finger clear of the trigger. The person declaring the Cease Fire will then identify the problem and shooters will take appropriate action to stand fast or unload and clear firearms. When a Range Official is present at a designated match he will issue further instructions after the Cease Fire is declared.

RANGE OPEN – The range is open and shooting may commence.

RANGE CLOSED – The range is closed to further shooting. Shooters will unload or uncap firearms as appropriate, put down their firearms and step back from the firing line unless instructed otherwise by a Range Official or his designee. No more shooting will be done until the range is declared open by the appropriate command. No one may proceed down range until the range is declared closed and the range made safe.

Other – The Range Officer, Range Official or his designee may specify other range commands as appropriate for a specific match. These will be observed the same as if documented in these procedures. In an emergency if the proper words cannot be remembered, any words appropriate to convey the meaning shall be used and obeyed in the interest of safety.

4.03 Firing Period

4.03.1 In designated matches the firing period shall continue from the time the shooter is allowed to fire until a time set by the Range Official, until all participants have completed the prescribed course of fire, or until the specified course of fire is completed.